

NOTICE TO BIDDERS

INVITATION FOR BID NUMBER: 2018-04-517-PR REPLACE COPPER GUTTER SYSTEM & RELATED WORK LAUMEIER COUNTY PARK – ESTATE HOUSE

Sealed electronic bids will be opened at the office of the St. Louis County L. K. Roos Building, 41 S. Central Avenue, 8th Floor—Conference Room, Clayton, MO 63105, at **2:00 P.M.**, prevailing Central time, **May 8, 2018**. Immediately thereafter, they will be publicly opened and read aloud.

To participate, you must be registered as a Vendor in Vendor Self Service. Register at <https://self-service.stlouisco.com/MSS/Vendors/default.aspx>. It takes approximately 24 hours to process the registration. If you have any questions contact Patty Reuter, Senior Procurement Contract Administrator, at (314) 615-2509 or e-mail at preuter@stlouisco.com if you wish to receive this Invitation for Bid.

Bids will be electronically submitted through MUNIS Vendor Self Service and will be received by Vendor Self Service by 2:00 p.m. prevailing Central Standard Time. **Bidders may not download the electronic bid and submit it in paper form to the Procurement Division.** Bidders must bid electronically for a valid bid. If bidder is unable to respond electronically, the bidder must contact the Procurement Division for an official hardcopy of the solicitation, termed a “walk-in” bid, before the bid opening date and time. The Procurement Division is not responsible for late bids that are submitted on the walk-in form. Receipt of a walk-in bid will be date stamped and recorded in the Procurement Division. Bids that are not submitted electronically or on an official walk-in bid form may be considered unacceptable. Faxed bids **will not** be accepted.

Bid specifications together with Contract Documents, Printed Forms, on which bids must be submitted and other information relating to the project may be obtained from County Blue Online Plan Room at www.countyblue.com. Select On-Line Planroom and select Public Jobs. Any plans, drawings or specification books will be available on or after **April 18, 2018**. If you have difficulties with the Planroom, please contact County Blue Reprographics at 314-961-3800 and speak to either Clint Shultz or Bev Bowman. There will be no refunds on any documents purchased.

A pre-bid meeting is scheduled for Thursday April 26 1:00 pm, PREVAILING CENTRAL TIME at Laumeier County Park Estate House 12580 Rott Road, St. Louis, MO 63127. Attendance is not mandatory but all potential bidders are strongly encouraged to attend this meeting

It is the bidder’s responsibility to check the Vendor Self Service website for any changes or updates to the Invitation for Bid which will be in the form of an addendum posted to the Vendor Self Service website.

Potential bidders without Internet access may request Invitations for Bid and alternate accommodations for submitting their bids by contacting the St. Louis County Division of Procurement at (314) 615-7067.

St. Louis County reserves the right to waive informalities in bids and to reject any and all bids submitted.

DIRECTOR OF PROCUREMENT
ST. LOUIS COUNTY, MISSOURI