

Sam Page
County Executive



Jennifer Keating
Acting Director of Administration

Reneé Schumacher, CPPO
Director of Procurement

August 23, 2019

ADDENDUM ONE (1)
ISSUED BY THE DIRECTOR OF PROCUREMENT, ST. LOUIS COUNTY

To: All Proposers
From: John Tigert, Sr. Procurement Contract Administrator
Subject: Request for Proposal #2019-08-JT
HVAC CONVERSION – 18250 EDISON AVENUE

1. The proposal due date has changed. Proposals shall now be due no later than September 16, 2019, at 11:00 AM at:

Procurement Division
St. Louis County Government
41 S. Central Ave., 8th floor
St. Louis, MO 63105

Envelopes must be identified with the company name, proposal name, number and due date as shown below:

(COMPANY NAME)
HVAC CONVERSION – 18250 EDISON AVENUE
RFP # 2019-08-JT
PROPOSAL DUE: September 16, 2019

2. The following details were clarified at the pre-proposal conference:
 - a. There are two stairwells in the facility that require heat since there is a wet fire suppression system.
 - b. Conditioning of air in elevator shaft is not required.
 - c. The existing Liebert units shall not be used as part of the new HVAC system. The Lieberts shall become the property of the contractor and removed from site.
 - d. Robert Heine, the project manager, will specify room usage and anticipated occupancy for proposers to use for load calculations.

- e. The old mechanical drawings of the project site have been posted as attachments on the County website. These drawings are provided in both PDF and AUTOCAD format. Note, these drawings have not been verified. Proposers are responsible for verifying existing conditions at the site.
 - f. Proposers may view the project site with their subcontractors by scheduling an appointment with Retta Morcom at 636-532-2222.
3. The following are questions that were asked regarding this solicitation and the corresponding answers:
1. Q: Will there be remodeling work done on the rooms or will they stay open?
A: No remodeling; they will remain open with the same floorplan.
 2. Q: Will there be changes in the flooring?
A: No change.
 3. Q: Does the proposer provide their own electrician?
A: Yes.
 4. Q: How many Liebert units are there?
A: Eight.
 5. Q: Are all the Liebert units to be taken out?
A: Yes.
 6. Q: Can we use the existing air handler?
A: No. A new air handler will be required.
 7. Q: Is the County open to using electric or gas?
A: Either.
 8. Q: Will the lighting be retrofitted to LED?
A: This is not part of the scope of this project.
 9. Q: Is lightning protection required on rooftop equipment?
A: Yes.

10. Q: Occupancy to assume?

A: Space will remain as office space. Assume maximum occupancy of 50 people.

ACCEPTED AND ACKNOWLEDGED

Authorized Signature for Company

Name _____

Date: _____